



CORPORATE HEALTH AND SAFETY COMMITTEE – 18TH FEBRUARY 2019

**SUBJECT: HEALTH AND SAFETY COMMITTEE FORWARD WORK PROGRAMME
2019-2020**

REPORT BY: CORPORATE DIRECTOR – EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to set out proposals for the work programme for the Committee for 2019-20 and consequently the reports to be received.

2. SUMMARY

- 2.1 The Corporate Health and Safety Committee is a legally required Committee under the Safety Representatives and Safety Committees Regulations 1977. The Committee have the function of reviewing the measures taken to ensure the health and safety at work of the employees. Establishing a work programme will enable a more thorough review of Health and Safety actions and will allow committee to prioritise areas they consider an organisational risk in a structured manner.

3. RECOMMENDATIONS

- 3.1 That the content of the report is discussed and the forward work programme is amended and agreed as required.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 For information only.

5. THE REPORT

- 5.1 The following table sets out the proposed Health and Safety Committee Reports for 2019/20:

June 2019	H&S Education SLA Update H&S Structure and Action Plan H&S Statistics (Standing Item) H&S Updates (Standing Item) SWFRS Presentation – Grenfell, What's Changed and What it Means for CCBC* Draft Timetable of Policies to Updated and Timescales
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November 2019	H&S Annual Report Accident Reporting and Investigation Policy Risk Management – Claims Statutory Maintenance H&S Statistics (Standing Item) H&S Updates (Standing Item) Revised Draft Wellbeing Policy Provisional/Wellbeing Strategy
February 2020	Asbestos Update Fire Update Health and Safety Training H&S Statistics (Standing Item) H&S Updates (Standing Item) 20/21 – Forward Programme

* Subject to confirmation and the availability of South Wales Fire and Rescue Service

- 5.1.1 The work programme may be subject to change depending on issues that may become topical or that may require Committee to receive a report e.g. enforcement action.

5.2 Conclusion

The Health and Safety Committee forward work programme will allow Committee members to better review health and safety information across the Council and allow committee to prioritise areas they consider an organisational risk in a structured manner.

6. ASSUMPTIONS

- 6.1 No assumptions have been made regarding the information contained in this report.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 This report links to the Corporate Health and Safety Policy and other CCBC Health and Safety Policies e.g. Asbestos, Fire, Lone Working.

7.2 Corporate Plan 2018-2023.

The report content contributes towards or impacts the Corporate Well-being Objectives:

Objective 1 - Improve education opportunities for all. Through affording H&S training opportunities both for our employees and for others across the borough which will support with developing skills and improving employability.

Objective 2 - Enabling employment. Through ensuring that CCBC employees and others affected by our work activities are kept safe and healthy and able to remain in employment.

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015. Through ensuring that the health risks associated with work are assessed, controlled and managed and ensuring that H&S policies and practises support good health and well-being.

Objective 6 - Support citizens to remain independent and improve their well-being. Through ensuring that our health and safety policies and practises are promote good health and well-being.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 This report contributes to the Well-being Goals as set out in the Well-being of Future Generations (Wales) Act:-

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales

It is also consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to consider the long-term impact of H&S policies and practices, prevent any ongoing issues and ensure that H&S is integrated into good management. We will also ensure there is effective collaboration and involvement as required in order to meet our legal H&S objectives in line with the act. This will assist in safeguarding the health and safety of our employees, residents, service users and visitors and ensure that the Council as a public body and social landlord meets its regulatory duties and corporate objectives.

9. EQUALITIES IMPLICATIONS

9.1 There are no equalities implications within this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications within this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications within this report.

12. CONSULTATIONS

12.1 All comments from consultees have been included in the report.

13. STATUTORY POWER

13.1 The Health and Safety at Work etc. Act 1974 and the Safety Representatives and Safety Committees Regulations 1977

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